

NON-PROFIT SPONSORED EVENTS



This publication is for general information regarding Transaction Privilege (Sales) Tax on events sponsored by non-profit organizations. For complete details, refer to the Town of Florence Privilege & Use Tax Code and related regulations. In the case of an inconsistency or omission in this publication, the language of the Tax Code will prevail. The transactions privilege tax is commonly referred to as a sales tax; however, under Arizona State law, the tax is on the privilege of doing business in Florence and is not a true sales tax.



June 2013

These guidelines apply to non-profit groups sponsoring shows, fairs, conventions, celebrations, and promotions which involve vendor participation and which last fifteen (15) days or less.

REQUIREMENTS

The sponsoring non-profit group must obtain a "Non-profit permit" or "Exempt permit" from the Town of Florence, Administration Office at 775 N. Main Street. Proof of non-profit status must be provided. There is no fee for this permit. The following information is needed to receive this permit.

1. Tax exempt number for the organization;
2. Name and purpose of the cause for which permit is sought;
3. Name and addresses of the officers and directors of the organization;
4. Information regarding the location, date and hours of operation of the activity; and
5. Whether or not any commission, fees, wages or emoluments are to be expended in connection with such solicitation and amount thereof.

After all of the previous information has been provided to the Administration Office, the permit shall be issued without charge. It is the responsibility of the organization, association, or corporation to furnish all of its members, agents, or representatives conducting solicitation the credentials in writing stating the name of the organization, name of the agent, **and** purpose of solicitation.

**Town of Florence
Finance Department
775 N. Main St.
P.O. Box 2670
Florence, AZ 85132**

**General Information:
Sales Tax Rates:**

| | | |
|--------------|----------|-------------|
| State | - | 5.6 % |
| County | - | 1.1 % |
| Town | - | 2.0 % |
| Total | = | 8.7% |

**Tax change for State
effective 06/01/2013**

For more information please contact:

520-868-7570 Finance Department
520-868-7505 Finance Director

This publication is for general use only.
For complete details, refer to the Town of
Florence Tax Code. More detailed infor-
mation is also available on the “**Taxpayer
Bill of Rights**” Brochure, on the town
website: www.florenceaz.gov.

For payment of Sales Tax for the Town of
Florence, filing, or State Licensing con-
tact ADOR @ 1-800-634-6494, or go to
www.aztaxes.gov.